

## *How to Order Your Petite Picasso Book*

1. Select the artwork you would like to include in the book.
2. You have the option of sorting the artwork in the order you would like it to appear in the book or for a small fee, Petite Picasso can sort it for you. If you do choose to personally sort the artwork, we have found chronological order to be the most common. (Note: There may be slight changes in your order to allow for the most attractive layout and appearance.)
3. Captions can be included under some or all of the artwork. All captions should be clearly written IN PENCIL on the back of the piece of artwork. (\$1.00 per caption fee)
4. The cover of your Petite Picasso™ Book will feature one piece of artwork. Please note the piece you would like to appear on the cover by writing "Cover" on the back of the artwork IN PENCIL. If you can not decide on a piece of artwork for the cover, Petite Picasso is happy to select a piece for you.
5. On the order form, you will have the opportunity to select a color for the cover. The cover should complement the artwork chosen. If you would like Petite Picasso to assist in this process, please note this on your order form and we will email you our suggestions.
6. Please provide the text for both the cover and the title page. There is space for this on the order form and you should feel free to include an additional page if necessary. The cover text usually includes the child's name and the date range for when the artwork was created. However, feel free to be as creative as you like. For example, if your child likes to draw only monsters, a good title for your book might be "MONSTERS!". The same theory applies to the title page. It can be anything you want including a summary of artwork, table of contents or a personal note to your child that will be appreciated for years to come.
7. Petite Picasso™ books are available in many sizes. We have found the larger sizes work best for parents, while the smaller books make an ideal gift for grandparents. For parents, there is something very special about your child's artwork coming to life in the larger version, while for grandparents, especially those with lots of grandchildren, the smaller version seems to be the perfect size. (Don't forget! 40% off the exact same book!)
8. Please be sure to include any additional information you would like us to know, about your child and the artwork, and attach it to the order form. This is a highly-customized product and there is no such thing as being overly attentive to details. You should feel free to give us as much or as little direction as you wish. Everything will be reviewed and taken into account when creating your book. If you think of something after you have sent the artwork, feel free to email us at: [donna@petitepicasso.com](mailto:donna@petitepicasso.com).
9. When your artwork is compiled and your order form is complete, simply box it up and send it to us. We recommend using UPS or FedEx, but will of course accept USPS. In approximately four weeks, you will receive your Petite Picasso book(s), along with your original artwork back in the same box.
10. After we receive your artwork and order form we will send you an invoice. At this time a 50% deposit will be required before we begin your book.